Board Minutes of The

Permian Basin Underground Water Conservation District

May 12, 2020

**Agenda 1** - The President will call the regular meeting to order.

* Board President Richie Tubb called the regular meeting to order at 7:01 p.m. Also in attendance: Vice President Raymond Straub Jr., Board Member - Brad Tunnell, General Manager- Donna Springer, Administrative Assistant - Michelle Flores, and via telephone attorney Troupe Brewer.

Permian Basin UWCD, in order to maintain governmental transparency and continued government operation while reducing face-to-face contact for government open meetings, implemented measures according to guidelines set forth by the Office of the Texas Governor, Greg Abbott. In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various open-meetings provisions that require government officials and members of the public to be physically present at a specified meeting location. PBUWCD’s adherence to the Governor’s guidance temporary suspension procedure ensures public accessibility and opportunity to participate in PBUWCD’s Public Hearing.   
**Members of the public wishing to make public comment during the hearing were directed to register by emailing** [permianbasin@pbuwcd.com](mailto:permianbasin@pbuwcd.com) **prior to 5:00 p.m. on May 11, 2020. A copy of the agenda packet was available on the PBUWCD’s website at the time of the hearing.**

In accordance with Chapter 36.408 of the Texas Water Code, the details and record of this hearing was recorded and will be on file at the District Office.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comment registrations emailed to the District nor were there public comments made at the time of meeting.

**Agenda 3** - The newly elected Board members will complete the Statement of Elected Officer and the Certificate of Election.

* Statement of Elected Officer and the Certificate of Election were completed by Richie Tubb for position of Howard County Board of Director and Brad Tunnell for position of Martin County Board of Director.

**Agenda 4** The newly elected Board Members will take the Oath of Office.

* Michelle Flores administered the Oath of Office to Richie Tubb and Brad Tunnell.

**Agenda 5** – The Board will consider approval of the minutes of the board meeting of February 10, 2020, April 3, 2020 and April 27, 2020.

* Motion to approve – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 6** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for February, March, and April 2020 were reviewed.
* Motion to approve February, March, and April 2020 financial statements and bills – Brad Tunnell, Second – Raymond Straub Jr. All approved.

**Agenda 7** - The Board will review 2019-2020 results of the average annual water level measurements of the District.

* Donna Springer reported the annual water levels have been completed and the water level measurements have been sent to Texas Water Development Board.
* The result of those measurements is an average annual drawdown of -0.85 ft. for the District.
* RMBJ Geo Inc. is in the process of updating the District’s long term trends and hydrographs.

**Agenda 8** - The Board will discuss the appointment of a new Board Member.

* Potential board members will be contacted by the Board Members.

**Agenda 9** – Manager’s Report

* + Water Well Driller’s CE Class that was scheduled for April 3rd was cancelled. I have not been notified when or if the class will be rescheduled.
  + Howard County Health Fair that was scheduled for April has been rescheduled for August.
  + The District’s Rainwater Harvest Seminar that was scheduled for April 30th has been cancelled.
  + TAGD Meeting that was scheduled for the end of May will be held via video/teleconference on May 27th. Michelle Flores will be attending the Public Funds Investment Training via video/teleconference on May 28th.
  + Groundwater Management Area 2 will have a video/teleconference on May 19th. Dr. Bill Hutchison will discuss an overview of the joint planning process, a review of documentation for aquifers not relevant for purposes of joint planning, updated GAM simulation, and the draft explanatory report
  + Legislation was passed this last session that requires Cybersecurity Training for all government agency staff and elected officials. It has to be completed by June 14,2020.
  + Estimate of Taxable Values for Howard and Martin Counties received from the county appraisal offices. Howard County – 4,266,975,305, Martin County – 10,210,000,000.
  + Discussion regarding permit applications that are presented for Board approval after the well has been drilled. The Board discussed the possibility of not allowing drillers to drill water wells until after Board approval. The Board directed the manager to look into this possibility.
  + The next meeting is scheduled for June 18thth.

**Agenda 10** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve – Raymond Straub Jr., Second – Brad Tunnell. All approved. Raymond Straub Jr. signed a conflict of interest form due to quorum of three.

**Agenda 11** – Adjourn

* Motion to adjourn – Brad Tunnell, Second – Raymond Straub Jr. All approved.

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President, Richie Tubb

Attest:

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Vice President, Raymond Straub Jr.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_