

PBUWCD
Board of Directors Meeting
AGENDA
August 24th, 2023
REGULAR BOARD MEETING

1. The President will call the meeting to order.
 - The meeting was called to order at 7:10 p.m. In attendance was Board President Richie Tubb, Vice President Raymond Straub, Jr., Board Members Brad Tunnell, Ed Miller and Brandon Borgstedt, Manager Angela Lance, Hydrologist Amy Bush and Environmental Testing specialist Stefan Stamoulis.
2. Public Comment (Limited to 5 minutes and may speak on any agenda item).
 - No comment
3. The board will hear a report from Gil Van Deventer regarding the monitoring wells completed by the District.
 - Gil Van Deventer was not present at the meeting.
4. The Board will consider approval of the minutes from the board meeting and executive session on July 27, 2023.
 - Motion to approve the regular meeting minutes was made by Raymond Straub Jr., seconded by Brandon Borgstedt. All approved.
5. The Board will consider approval of a report on the district's financial status and bills incurred since last meeting.
 - Motion to approve the district's financial report was made by Raymond Straub Jr., seconded by Brad Tunnell. Motion was approved unanimously.
6. The Board will approve the amended Management Plan.
 - Motion to approve the amended Management Plan was made by Ed Miller, seconded by Brad Tunnell. All approved.
7. The Board will review and approve the District's financial policy and check signing policy.
 - Motion to approve the financial policy and check signing policy was made by Ed Miller. Brandon Borgstedt seconded the motion. All approved.
8. The Board will consider and approve on adding Angela Lance to all bank accounts, CD accounts, TML Benefits account, Cerity (PCS Retirement) account, Quick Books account, and any and all other district accounts.
 - Motion was made to approve by Raymond Straub, Jr., and seconded by Ed Miller. All in favor.
9. The Board will review and approve the District's employee policy.
 - Ed Miller made the motion to approve the District's employee policy with no amendments. Seconded by Brandon Borgstedt. All approved.
10. The Board will consider approval of applications, extensions, and amended permits received since the last meeting.
 - Motion to approve permits made by Ed Miller and seconded by Raymond Straub, Jr. All approved.
11. The Board will discuss and take action regarding current well spacing requirements and district rules.

-This agenda item was tabled. Motion to table by Raymond Straub, Jr., with Brad Tunnell seconding and the motion passing unanimously.

12. The Board will discuss and take action on compliance matters in the District and set formal hearing for next Board meeting regarding Emma Jenkins wells.
 - Mr. Tubb reported that he reached out to Mrs. Jenkin's son and believes the necessary steps have been taken to correct this issue. Staff will confirm that before the next meeting. No action was taken.
13. The Board will discuss and take action on the SOAH interlocal agreement amendment.
 - Motion made by Raymond Straub, Jr. to approve the SOAH interlocal agreement amendment. Seconded by Ed Miller. All in favor.
14. The Board will review and take action on parking lot repair quotes.
 - The Board chose ONB Asphalt's quote after brief discussion. Ed Miller motioned to approve, Brad Tunnell seconded. All approved.
15. The Board will discuss and take action on amending the current District budget.
 - Brandon Borgstedt made the motion to approve the presented amendments to the District budget. Ed Miller seconded the motion. The amended budget will be attached to these minutes. All approved.
16. The Board will discuss and take action on the proposed District's budget.
 - No action was taken on this item.
17. The Board will propose a District Tax Rate.
 - Raymond Straub Jr., made a motion to propose the Voter Approval rate of \$0.001648 per \$100 and hold a hearing on September 14, 2023. Brad Tunnell seconded the motion. All approved.
18. Manager's Report.
 - Amy discussed Mr. Gershon has submitted to put us on the docket for a the SOAH preliminary hearing and mentioned possible settlement discussions. She also asked for board guidance regarding the purchase of a lawn mower and what budgeted amount to stay within.
19. Hydrologist's Report. Ray reported that he had been reviewing Mr. Van Deventer's monitoring well reports and said he presented several solutions for drawdown curves that might be useful when discussing well spacing issues in the rules.
20. The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) I.
 - a. Adjourn to Executive Session to discuss personnel matters.
 - b. Adjourn to Executive Session for Legal CounselThe Board did not adjourn into executive session.
21. The Board will reconvene in Open Session.
 - N/A
22. The Board may take action on items discussed in Executive Session.
 - No action taken.
23. Adjourn
 - Motion to adjourn was made by Brandon Borgstedt and seconded by Ed Miller.

- The meeting ended at 9:25 p.m.

Richie Tubb

President, Richie Tubb

Attest:

Brad Tunnell

Board Member, Brad Tunnell

Date Approved:

9/14/2023

