Board Minutes of The

Permian Basin Underground Water Conservation District

September 3rd, 2021

**Public Hearing**

**Agenda 1 -** The Board will call the public hearing to order at 12:00 p.m. to consider adopting the proposed tax rate for 2021-2022.

* The board President called the public hearing to order at 12:04 p.m. Also in attendance: Board Members Raymond Straub Jr., Brad Tunnell, Brandon Borgstedt, General Manager Dallen Skinner and consultant for the district, Amy Bush.

**Agenda 2 -** Public comments (limit 5 mins per person)

* No public comments where brought forth and no members of the public were present.

**Agenda 3 –** Adjourn the hearing.

* Motion to adjourn was made by Brandon Borgstedt and was seconded by Raymond Straub Jr. – Hearing adjourned at 12:04.

**Regular Board Meeting**

**Agenda 1 -** The President will call the regular meeting to order.

* Board President Richie Tubb. called the regular meeting to order at 12:14 p.m. Also in attendance: Board Members Raymond Straub Jr., Brad Tunnell, Brandon Borgstedt, General Manager Dallen Skinner and consultant for the district, Amy Bush.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comments brought forth.

**Agenda 3** – The Board will consider approval of the minutes from the board meeting on July 20th, 2021.

* Motion to approve the minutes from August 19th was made by Brandon Borgstedt and seconded by Raymond Straub Jr. All approved.

**Agenda 4 -** The Board will consider approval of a report on the district’s financial status and bills incurred since the last meeting.

* Motion to approve the district’s financial status was made by Raymond Straub Jr. and seconded by Brandon Borgstedt. All approved.

**Agenda 5 -** The Board will consider approval of applications, extensions, and amended permits received since the last meeting.

* Motion to approve was made by Raymond Straub Jr. and was seconded by Brad Tunnell. All approved.

**Agenda 6 -** Manager's Report

* During the manager report, discussion was made regarding personnel and possible edits that could/should be made to the current employee policy. Dallen was instructed to seek guidance from legal counsel.

**Agenda 7 -** Adopt the proposed tax rate of $0.003802/$100.

* Motion to approve the proposed tax rate was made by Raymond Straub Jr. and seconded by Brandon Borgstedt. – all approved

**Agenda 8 -** The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.

* 1. Adjourn to Executive Session to discuss personnel matters.
  2. Adjourn to Executive Session for Legal Counsel

**Agenda 9 -** The Board will reconvene in Open Session.

**Agenda 10 -** The Board may take action on items discussed in Executive Session.

* No action was taken on agenda items 8-10.

**Agenda 11 –** Adjourn

Motion to adjourn was made by Raymond Straub Jr and seconded by Brandon Borgstedt. – All Approved

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President, Richie Tubb

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Member, Brad Tunnell

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_