**PBUWCD**

**Board of Directors Meeting**

**AGENDA**

**December 16th, 2021**

REGULAR BOARD MEETING

**Regular Board Meeting**

1. The President will call the meeting to order.

* The President Richie Tubb called the meeting to order at 7:20p.m. Also in attendance were members Brandon Borgstedt, Ed Miller, Admin Assistant Allison Rodgers, and Manager Dallen Skinner.

1. Public Comment (Limited to 5 minutes and may speak on any agenda item).

* No members of the public were present.

1. The Board will consider approval of the minutes from the board meeting on October 21st, 2021.

* The date was wrong on the agenda and should have stated “September 21st.” Motion to approve the minutes of the September 21st meeting was made by Ed miller and seconded by Brandon Borgstedt. All approved.

1. The Board will consider approval of a report on the district’s financial status and bills incurred since last meeting.

* Motion to approve the financial report was made by Ed miller and seconded by Brandon Borgstedt.

1. The Board will consider approval of applications, extensions, and amended permits received since the last meeting.

* Motion to approve applications, extensions, and amended permits was made by Ed Miller and seconded by Brandon Borgstedt. All approved.

1. Manager's Report

* Dallen introduced Allison Rodgers, the new admin assistant for the district. He also reported that the district is preparing for the annual audit. All else at the district is operating as usual.

1. The Board will consider the removal of Michelle Flores from all bank accounts of the Permian Basin UWCD and the addition of Allison Rodgers to FNB checking and payroll accounts and SNB checking and debit account.

* Motion was made by Ed Miller and seconded by Brandon Borgstedt. All approved.

1. The Board will consider to add Horace Richie Tubb, Raymond Straub Jr., John Dallen Skinner to all CD accounts of Permian Basin UWCD. All other names not listed should be removed from all CD accounts.

* Motion was made by Brandon Borgstedt and secondedby Ed Miller. All approved.

1. The Board will consider the addition of Brianna Allred to the SNB debit account.

* Motion to add Brianna to the SNB debit account and also to add both Allison Rodgers and Brianna Allred to the gas card account was made by Brandon Borgstedt and seconded by Ed Miller.

1. The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.
   1. Adjourn to Executive Session to discuss personnel matters.
   2. Adjourn to Executive Session for Legal Counsel
2. The Board will reconvene in Open Session.
3. The Board may take action on items discussed in Executive Session.

* No action was made on agenda items 10 – 12.

1. Adjourn

* Motion to adjourn was made by Ed Miller and seconded by Brandon Borgstedt. Meeting adjourned at 8:11p.m.