

PBUWCD
Board of Directors Meeting
AGENDA
November 30th, 2023
REGULAR BOARD MEETING

PUBLIC HEARING

1. The Board President will call the Public Hearing to order at 7:00 p.m. to review and consider the approval of the District's updated Rules. **Board President Richie Tubb called the Public Hearing to order at 7:25 p.m. In attendance were Richie Tubb, Raymond Straub, Jr., Brad Tunnell, Ed Miller, Ray Brady, Amy Bush and Angela Lance. No public in attendance. The Board members read through the Proposed Revisions to District Rules.**
2. Public Comments (limit 5 minutes per person and may only speak on the Public Hearing item).
No public in attendance.
3. The Board will take action on the updated Rules.
Raymond Straub, Jr made a motion to approve the amendments as proposed; Ed Miller seconded the motion. All approved.
4. Adjourn Public Hearing to Regular Meeting.
Raymond Straub, Jr made a motion to adjourn, and Ed Miller seconded the motion. All approved. Public Hearing adjourned at 7:39 p.m.

REGULAR BOARD MEETING

1. The President will call the meeting to order.
Board President Richie Tubb called the Regular Meeting to order at 7:40 p.m. In attendance were Richie Tubb, Raymond Straub, Jr., Brad Tunnell, Ed Miller, Ray Brady, Amy Bush and Angela Lance.
2. Public Comment (Limited to 5 minutes and may speak on any agenda item).
No public in attendance.
3. The Board will consider approval of the minutes from the board meeting and executive session (if applicable) from October 19, 2023. **A misspelled word was noticed on Agenda Item #6; heeded was changed to needed. Brad Tunnell made a motion to approve the October 19, 2023 minutes with the correction. Raymond Straub, Jr seconded the motion and all approved.**
4. The Board will consider approval of a report on the district's financial status and bills incurred since the last meeting and sign necessary documents. **After the Board reviewed the financial status, bills and investment report, Ed Miller made a motion to approve all reports. Brad Tunnell seconded the motion and all approved.**
5. The Board will consider and approve removal of Donna Springer, Leatrice Adams, Kathryn Springer, Dallen Skinner and Michelle Flores from any and all District accounts, and add Allison Robertson to the Intuit QuickBooks account and any other accounts the Board deems necessary. **The Board approves the removal of said individuals and the addition of Allison Robertson to the Intuit account. Ed Miller made the motion to approve while Raymond Straub, Jr. seconded. Approved unanimously.**

6. The Board will consider approval of applications, extensions, and amended permits received since the last meeting. **The Board made the request to circle the water usage category on permits in addition to the current highlighting process, so the selection is clear on both grayscale and color copies. Brad Tunnell made a motion to approve said documents and Raymond Straub, Jr. seconded the motion with all in favor.**
7. The Board will review and take action on the Letter of Engagement for the 2023 audit. **Raymond Straub, Jr. made the motion to accept the Letter of Engagement contract for Eckert & Company, LLC to continue our annual auditing process. Ed Miller seconded the motion; all in favor.**
8. The Board will review and take action on the election contract for terms ending in 2024. **Raymond Straub, Jr. asked about the cancellation fee should we not need the election and asked for the Martin County elections information. General Manager Angela Lance will acquire that information and report back. Raymond Straub, Jr. made a motion to approve the Howard County Elections Contract. Ed Miller seconded the motion and all approved.**
9. The Board will discuss and take action regarding current well spacing requirements and district rules. **Angela Lance read the suggestion from Field Tech Shain Howard regarding the subdivisions. Raymond Straub, Jr made a motion to table this item. Ed Miller seconded and all approved.**
10. The Board will review and take action on the 820 Protest monitoring. **Ray Brady gave a presentation on the 5-year monitoring agreement with measurements and data obtained over the agreement period. The Board unanimously agreed to add these particular wells to our annual observation well testing, with the first testing to be completed in January 2024. Raymond Straub, Jr made a motion to adopt these new terms and Ed Miller seconded the motion. All in favor.**
11. The Board will review the 2021 Draft Irrigation Water Use Estimates from TWDB for crop acres, irrigation rates, total water use by source and irrigation efficiency. **The Board reviewed TWDB's spreadsheet and had no suggested changes. Raymond Straub, Jr made a motion to approve the draft. Brad Tunnell seconded the motion, and all were in favor.**
12. The Board will review and take action on the Howard Central Appraisal District's Board of Directors notice and mail-in ballot. **The Board decided to split the allotted 5.2 votes between two nominees. Ed made a motion to vote for the two candidates while Raymond Straub, Jr seconded the motion. Approved unanimously.**
13. The Board will review and take action on the contract between PBUWCD and RMBJ Geo. **Amy Bush gave a brief overview of the contract. Ed Miller made a motion to approve the renewal of the contract with RMBJ Geo. Raymond Straub, Jr seconded the motion and the renewal was approved unanimously.**
14. The Board will discuss and take action on the closed CDs from WTNB. **Angela Lance provided a detailed report regarding the amount from the CD closures. Raymond Straub, Jr mentioned the possible use of the amount for additional transducers in the near future. After brief discussion, Ed Miller made the motion to keep the amount in the current operating account at First National Bank of Stanton to be used at a later time. Brad Tunnel seconded the motion and all approved.**
15. The Board will discuss candidates to appoint to the vacant Howard County seat for the PBUWCD Board. **Raymond Straub, Jr reached out to Christopher Alles from Howard County who agreed to**

accept the soon-to-be vacant seat of Ed Miller. The appointment will take place during the next scheduled Board Meeting, tentatively scheduled for January 16, 2024.

16. **Manager's Report. Angela Lance gave a report on the recent CD changes/improvements and discussed Wilma Stirl's latest water analyses report. The Board reviewed several previous reports for comparison and decided that further testing is needed. Raymond Straub, Jr gave a list of necessary tests and suggested these be sent to Martin Labs.**
17. **Hydrologist's Report. Amy Bush gave a report on the recent duties performed, as well as a plan for the near future with training, measuring and any other needs of the District.**
18. **The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1, if necessary. N/A**
 - a. **Adjourn to Executive Session to discuss personnel matters. N/A**
 - b. **Adjourn to Executive Session for Legal Counsel N/A**
19. **The Board will reconvene in Open Session. N/A**
20. **The Board may take action on items discussed in Executive Session. N/A**
21. **Schedule the date for the next meeting. The next meeting is tentatively scheduled for Tuesday, January 16, 2024 at 7 p.m.**
22. **Adjourn Meeting adjourned at 9:53 p.m. as Ed Miller made the motion and Raymond Straub, Jr seconded.**