Board Minutes of The

Permian Basin Underground Water Conservation District

November 19, 2020

**Agenda 1** - The President will call the regular meeting to order via video/teleconference.

* Board President Richie Tubb called the regular meeting to order at 7:08 p.m. Also in attendance: Vice President Raymond Straub Jr., Board Member - Brad Tunnell, General Manager- Donna Springer, Amy Bush with RMBJ Geo, Curtis Harrison, Preston Harrison, and Jeff Johnston.

Permian Basin UWCD, in order to maintain governmental transparency and continued government operation while reducing face-to-face contact for government open meetings, implemented measures according to guidelines set forth by the Office of the Texas Governor, Greg Abbott. In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various open-meetings provisions that require government officials and members of the public to be physically present at a specified meeting location. PBUWCD’s adherence to the Governor’s guidance temporary suspension procedure ensures public accessibility and opportunity to participate in PBUWCD’s Public Hearing.   
**Members of the public wishing to make public comment during the hearing were directed to register by emailing** [permianbasin@pbuwcd.com](mailto:permianbasin@pbuwcd.com) **prior to 5:00 p.m. on November 18, 2020. A copy of the agenda packet was available on the PBUWCD’s website at the time of the hearing.**

In accordance with Chapter 36.408 of the Texas Water Code, the details and record of this hearing were recorded and will be on file at the District Office.

**Agenda 2** – Public Comment (Limited to 5 minutes and may speak on any agenda item)

* There were no public comment registrations emailed to the District nor were there public comments made at the time of meeting.

**Agenda 3** - The Board will consider and may take action to amend the special conditions attached to DF Stanley’s Permits #004525, #004526, #004527 and Randy Montgomery’s Permit #004532.

* The request letter from Randy Montgomery and DF Stanley to remove their permit special conditions and halt the monitoring of this area was read.
* Curtis Harrison and Preston Harrison spoke about their concerns regarding halting the monitoring of this area.
* No action taken. Special conditions will continue to apply as approved in the July 19, 2018 meeting until July of 2023 – Raymond Straub Jr., Second – Brad Tunnell. All approved.

Board member, Ed Miller entered meeting.

**Agenda 4** The Board will consider and may take action to investigate and write a letter regarding a RRC Solid Waste Permit.

* Mr. Jeff Johnston addressed the Board regarding his concerns of a RRC Solid Waste Permit located in Martin County.
* Motion to write a letter with the District’s concerns – Raymond Straub Jr., Second Brad Tunnell. All approved.

**Agenda 5** - The Board will review vehicle bids and may take action to approve a bid to purchase a new vehicle for the District.

* The manager opened the bids from the dealerships and informed the board of their contents.
* Motion to accept the bid from White Motor Company for a new 2021 Ford F150 - Raymond Straub Jr., Second Brad Tunnell. All approved.

**Agenda 6** – The Board will consider approval of the minutes of the board meeting of October 15, 2020.

* Motion to approve – Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 7** - The Board will consider approval of a report from the manager on the financial status of the PBUWCD and of the bills incurred by the District since the last Board meeting.

* The financial statements and bills for October 2020 were reviewed.
* Motion to approve October 2020 financial statements and bills – Brad Tunnell, Second – Ed Miller. All approved.

**Agenda 8** – Manager’s Report

* + After discussion the next meeting is scheduled for December 7th.

**Agenda 9** -The Board will consider approval of applications, extensions, and amended permits received since the last Board meeting.

* Motion to approve with the exception of #008092 and 008093– Raymond Straub Jr., Second – Brad Tunnell. All approved.
* Motion to approve #008092 and #008093 with conditions, subject to PBUWCD attorney’s review - Raymond Straub Jr., Second – Brad Tunnell. All approved.

**Agenda 10** - The Board will consider adjourning into Executive Session in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1.

* + Adjourn to Executive Session to discuss personnel matters.
  + The President in accordance with the Open Meeting Act, Texas Government Code 551.074 (A) (1) 1 adjourned into Executive Session.

**Agenda 11**- The Board will reconvene in Open Session.

* The President reconvened into Open Session at 10:20 p.m.

**Agenda 12** - The Board will discuss and may take action on items discussed in Executive Session.

* Donna Springer resigned. Her departure is expected the end of December.
* Motion to post the General Manager job opening and job description with a deadline of December 4th for resumes to be received– Brad Tunnell, Second Raymond Straub Jr. All approved.

**Agenda 13** – Adjourn

* Motion to adjourn – Brad Tunnell, Second – Raymond Straub Jr. All approved.

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President, Richie Tubb

Attest:

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Board Member, Brad Tunnell

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_